

PCI Compliance

Discover[®] Merchant Extension Request Form

Instructions

Please email the completed and signed copy of the Discover[®] Merchant Extension Request Form to DISCCompliance@discover.com.

Level 1 or 2 Merchants:

Please complete the Prioritized Approach for PCI DSS worksheet and return along with the signed copy of this letter. Also, report your progress and provide your scan results on a quarterly basis.

Level 3 Merchants:

Please complete the Prioritized Approach for PCI DSS worksheet or Action Plan for Non-Compliant Status section of the Attestation of Compliance and return along with the signed copy of this request form.

Submission of an action plan or the Prioritized Approach to Discover[®] Network shall not be deemed a waiver by Discover Network of its rights under any applicable agreement or operating regulations.

A copy of the Prioritized Approach can be found at: https://www.pcisecuritystandards.org/document_library

Request to extend PCI Compliance Reporting Date

Request Date (MM/DD/YY)

New Date (MM/DD/YY)

Please accept this as the formal Discover Information Security Compliance (DISC) Program documentation for:

Merchant Name

Discover® Merchant Number

Discover® Network Transactions Merchant Level

I acknowledge that we must adhere to the DISC Program and that our organization is required to maintain full compliance with the PCI DSS at all times.

I also acknowledge that we remain liable to Discover Network for all indemnity obligations for a Data Security Breach and are subject to all other provisions of the Discover Network Operating Regulations or contract.

The following are the issues, at a high level, that prevent us from being fully compliant to PCI DSS at this time, are listed below:

Issues

We intend to take the following steps to address the issues noted above:

Task Description

Due Date (MM/DD/YY)

Task Description

Due Date (MM/DD/YY)

Task Description

Due Date (MM/DD/YY)

We plan to complete the above tasks and become fully compliant to PCI DSS and DISC Program by:

Date (MM/DD/YY)

In the meantime, below is a description of our security program which we rely on to mitigate any security risks:

Key Details

Provide Any Compliance to Other Industry Standards

Provide Any 3rd Party Assessments

Furthermore, we agree to provide periodic updates of our progress toward remediation and PCI Compliance.

Sincerely,

Print Name

Title

Official Authorized Signature

Date

Mailing address:

Discover Information Security Compliance Program, 2500 Lake Cook Road, Riverwoods, IL 60015